

NORFOLK, VIRGINIA
BUSINESS MEETING OF COUNCIL
TUESDAY, MARCH 22, 2016

President Fraim called the meeting to order at 4:30 p.m. with the following members present: Ms. Graves, Ms. Johnson, Mr. Protogyrou, Mr. Riddick, Mr. Smigiel, Dr. Whibley and Mr. Winn.

He thereupon called for Council Interests.

A. COUNCIL INTERESTS

1. Councilman Smigiel:
 - Asked when the Yield sign for the square at East Beach will be on Council's docket.
 - Asked for landscaping maintenance at the intersection of Military Highway and Little Creek Road.
2. Councilwoman Johnson:
 - Asked for street repairs to Cromwell Road from the 7-Eleven back towards Tidewater Drive.
 - With regard to the presentation on Small, Woman-Owned, and Minority-Owned Business Program, she asked that our marketing department partner with informing the public about opportunities.
3. Councilman Riddick:
 - With regard to Colonna's shipyard and other shipyards on the southside, he expressed concern about sandblasting dust and other particles inundating the surrounding communities and asked that appropriate staff examine the issue.

- Asked for the removal of containers, large vehicles and overgrown vegetation at the old Giant Open-Air Market property on Campostella Road.
 - With regard to the intersection of Tidewater Drive and Lafayette Boulevard, asked for the following: traffic light timing changes to accommodate pedestrians; speed enforcement; and installing cameras. Councilwoman Johnson echoed his concerns and reiterated an earlier request to include other major intersections such as Cromwell Road and Tidewater Drive and Princess Anne Road and Tidewater Drive.
 - Noted that the Joseph N. Green, Jr. lecture series is April 15th at 7 p.m. at the Attucks Theater. The speaker will be former Governor L. Douglas Wilder. It also coincides with Father Green's 90th birthday. Council members and a guest are invited to attend.
4. Councilman Protogyrou:
- Asked to include funding for Visit Norfolk in the 2017 budget. He added that they are looking for office space and he suggested his former office in the Monticello Arcade across from MacArthur Mall.
 - Asked to inform the civic leagues and other appropriate neighbors about plans for the park at Meadowbrook.
 - Asked when the construction holding area on North Shore Road at Wards Corner will be closed.
 - With regard to the presentation on Improvements to Time and Absence Management, he asked to notify employees ASAP.
 - Asked that the SPSA presentation be broadcast live to inform citizens and to include the ability for questions to be submitted by viewers.

The following requests were made during the Formal Session:

5. With regard to PH-5 (Andalousi - 2729 Bowdens Ferry Road), Councilman Riddick asked for a full presentation which should include a map.
6. Following new business speakers representing city retirees, Councilman Protogyrou asked the City Manager for a presentation on what the process would be for moving from our present system to the VRS.

B. SPSA UPATE

Richard Broad, Assistant Director, Public Works, reported as follows:

Since the last update, SPSA has finalized a Use & Support Agreement; finalized negotiations with three bidders; worked with Suffolk on host agreement terms; and recycling prices and fuel prices have dropped dramatically.

To date, a vendor has been selected, recommended signing a Use & Support Agreement and discussions continue with Suffolk on the Host Agreement.

A proposal from RePower would build a plant in Suffolk to transform trash into fuel pellets and will extend the life of cells 5 and 6 of the landfill to 2044.

Councilman Winn asked if the \$1.5 million in escrow would be forfeited if RePower doesn't produce. Mr. Broad answered that there are specific steps they have to meet or SPSA can take the money. He added that there is a 101-page governing document that lists specific steps that have to be met and they are actually in favor of SPSA.

Councilwoman Whibley asked if Virginia Beach and Portsmouth are participating. Mr. Broad stated that Virginia Beach commented that SPSA should have worked out the host agreement sooner but he is optimistic they will stay in.

Councilman Winn asked what would happen if all the municipalities chose not to participate. Mr. Broad answered that there are ways to make up the difference such as sending all our blue can recyclables to RePower. Mr. Pishko noted that a condition was if Virginia Beach and Chesapeake don't join then it comes back to the Council to decide whether to proceed.

Councilwoman Johnson noted that RePower was the group that was the most environmentally safe.

Councilman Winn asked who is responsible for closing the landfills in Suffolk when they are full. Mr. Broad answered that SPSA would be responsible.

C. SMALL, WOMAN-OWNED AND MINORITY OWNED BUSINESS PROGRAM

The City Manager, introduced the presentation saying there is no formal program to encourage minority business development and today's presentation addresses that. He reviewed definitions of what those businesses are, that there exists a state certification of SWaM businesses and that the City is operationalizing a more comprehensive approach to expanding opportunities to SW and M businesses.

Peter Chapman, Deputy City Manager, reported as follows:

- The City's current effort includes business cafes and Grow Norfolk fund to help SWaM businesses gain access to capital.
- It is proposed to help grow SWaM business revenue through a four percent approach that includes opportunity, access, capacity building and utilization.

D. IMPROVEMENTS TO TIME AND ABSENCE MANAGEMENT

Capri Stanley-Smith, Director of Human Resources reported on this item:

Mr. Jones stated that this initiative falls in line with continuous improvement efforts.

Ms. Stanley-Smith stated People Soft is the system that tracks all employee data including leave, and it's also the system used to process employees' payroll. This is a joint effort between the departments of Human Resources, Finance and Information Technology. Human Resources met with city and constitutional departments to discuss these enhancements and they received an overwhelming amount of support.

There are three main reasons these enhancements are necessary. First, it will increase accuracy in how information is processed. Second, it will help eliminate human error by automating key processes. Third, it will standardize the way information is recorded and maintained for everyone the city processes payroll for.

Currently employees are paid semi-monthly on the 15th and the last day of the month (24 paychecks annually). This will change in January 2017 to a bi-weekly pay (26 paychecks annually) which is the industry standard.

Discussion on PH-2 – Tattoo Parlors

Mayor Fraim asked about this item on Tattoo Parlors, if it was fully discussed at the planning commission.

Discussion on PH-3 – Tarrant Bay, LLC

Mayor Fraim asked if Tarrant Bay has financing. Chuck Rigney responded they have deep pockets from Washington, D.C. He expressed concern about its feasibility.

Mayor Fraim reviewed the proposed Housing Trust Fund work group. Council agreed to add three additional member's: Nikita Houchins from the Planning Commission, Ed Haywood from the School Board and Vice Mayor Angelia Graves.